



Being a part of the Bullhorn Marketplace includes a financial responsibility that varies depending on your level of partnership. The 3 main parts of this responsibility are outlined below.

1. **Reporting:** Your partnership tier will determine the depth and frequency of reporting. Reporting of the required information must be done in a timely and consistent manner to avoid any delays in invoicing and payment. We will work with you closely to determine the best and most efficient way to relay this information.
2. **Invoicing:** Invoices will be sent monthly from either our Alliance Finance Associate, Cody, or our invoicing system, Zuora. Please look out for emails from both of these sources to avoid any missed invoices. To ensure invoices are not lost, please provide the most up to date billing contact upon signing.
3. **Payments:** Payment of your invoices can be made via multiple methods including wire, ACH, credit card, or checks. We encourage the use of electronic methods for convenient and timely payments. Please reach out to your partner manager or Cody to set up any of these options.

If you have any questions about the financial obligations of the Marketplace, please contact our Partner Billing team at [partnerbilling@bullhorn.com](mailto:partnerbilling@bullhorn.com).